

Go to the NAP Webpage:

<https://nap.nwcg.gov/NAP/#>

You will need to select “agree” to gain access to the webpage.

To request a new account (or if you need to have your account reset – for example you had an account last season or last whatever...and you can no longer login so you are requesting to gain access again). Select Request User Account



After you select Request User Account – the screen below will pop up and you can enter your personal information. In the “Organization Unit” block as you start typing the name of your department you will see it will show up as an option to select. You should select your organization from the drop down. After you select your organization the “Agency” block will automatically be filled.

PLEASE
Please contact the IIA Help Desk at 1-866-224-7677.

Request User Account

User Information Applications Requested Identity Verification Summary

1 Step 1 - Enter User Information

First Name: *

Middle:

Last Name: *

Job Title:

Office Number: * () - Ext:

Mobile: () -

Fax: () -

E-Mail: * E-Mail address is invalid

Employee Type: * Permanent/Full-Time

Enter all or part of your Organizational Unit name. For example:
Pacific Ranger District or Pacific or Ranger District
Willamette National Forest or Willamette or National Forest.

Organization Unit: * RINCON

Agency:

- Rincon Reservation Fire Department (CA, US) - State of California
- Rincon Valley Fire District (AZ, US) - State of Arizona

If you want this account so you can status yourself in ROSS, you are requesting have an overhead web status account. Complete the information on the second tab (Applications Requested) as in the example below. Be sure to select **WSR-Web Status (ROSS)** – NOTE: you may need to slide the list down as **WSR-Web Status (ROSS)** is at the bottom of the list.

ASSISTANCE
please contact the IIA Help Desk at 1-866-224-7677.

Request User Account

User Information | **Applications Requested** | Identity Verification | Summary

2 Step 2 - Requested Standard and/or Privileged Account Access to the following application instances

Application Access: WSR-Web Status (ROSS)

Instance: * PROD (Standard)

Enter the individual who can validate your need to access this application. You CAN NOT validate yourself. (Agency employees: enter manager or supervisor. Contractors: enter your government contracting office personnel.)

Contact's First Name: * SUSAN

Contact's Last Name: * BURGER

Title: * TRAINING SPECIALIST

Phone Number: * (623) 474 - 1451 Ext

E-Mail: * sburger@dffm.az.gov

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Once you have completed the second tab, you can verify the information on the third tab and then review the 4th summary tab.

Submit your request.

After you submit the request you will receive two emails from ROSS (this could take an hour or a day or two). One email will contain your username and the other will give you a temporary password. After you have received both emails return to the NAP webpage and enter your username and temporary password. You will be prompted to create your own personal password.

After you have created your own password contact Susan Burger @ 623-474-1451 so she can activate your Overhead Web Status account.

Once your account has been activated you can login to the ROSS Overhead Web Status and status your availability.