

Arizona State Wildfire Qualification Review Committee

MINUTES **April 26, 2023**

0830-0930

Zoom

MEETING CALLED BY	Susan Burger, AZ Department of Forestry and Fire Management (DFFM) Qualification and Training Specialist
TYPE OF MEETING	State Qualification Review Meeting
COMMITTEE MEMBER ATTENDEES	AZ DFFM: Susan Burger, Krista Simoneau, Bob Arthur, Steve Reyes (for Stu Rodeffer), Jeff Gallivan (for Dan Colgan), Russ Shumate A1S Northern District: None A2S Northeast District: Dennis Stern - Timber Mesa FD; Jason Kirk – St John’s FD A3S Southeast District A4S Central District: Joel Brandt – Payson FD; A5S Northwest District: Todd Abel – Central Arizona Fire & Medical; Harley Harmon - Mohave Valley FD
COMMITTEE MEMBERS ABSENT	AZ DFFM: Rick Miller A1S Northern District: Jayson Coil-Sedona FD, Shelby Erickson–Highlands FD A2S Northeast District: None A3S Southeast District: : Chris Ader - Three Points FD, Jim Bell – Corona de Tucson FD A4S Central District: Tyson Esquibel – Peoria FD A5S Northwest District: None
CHAINSAW REPRESENTATIVE	Jake Guadiana available via phone as needed
GUESTS	Doug Berg Walker FD, David Collings Avra Valley FD, Mike Laing DFFM Northwest District, James Robbins DFFM Northwest District, Charles Rose Pinetop FD

ITEM #1 Discussion Items

- **Discussion & Proposed Revision/Clarification to Committee By-Laws or the SOG 804:**
 - **SOG 804 Revisions/Updates:** (1) The Committee did not review the revisions to the SOG 804 during this meeting. The revisions will be reviewed during the August Committee Meeting. The revisions to be reviewed will include (i) incorporating the NWCG Standards for Wildland Fire Chainsaw Operations, (ii) clarification about transferring employees from Outside Agencies and Contractor Companies, (iii) specific direction about authorizing interim approvals, (iv) incorporating 310-1 updates and (v) correction of typos and oversights in the current version. (2) The State Qualification Committee will no longer accept requests for Fuller 2 or Single Recourse Boss (trainee or qualified) without the local District Committee approval.
 - **Committee By-Laws Revision:** There were no revisions or discussions regarding the committee by-laws during this meeting.
 - **Committee Membership:** Jim Bell from Corona de Tucson FD has accepted the A3S State Committee position. Welcome Jim and thank you! Harley Harmon will continue on the State Committee until further notice.
 - **IMT to CIMT Transition:** DFFM is following the NWCG and SWCG guidelines for the transition into the CIMT qualifications. Committee review is not required for technical updates. Committee review will continue for approving new positions. For example, no committee review is required for a person to switch from a current Type 2 trainee to a CIM trainee. When the person completes the CIM requirements, the committee will review.
 - **STATE FMO Approvals:** None
 - **Priority Training Program:** Being sent out mid-May

The Committee Recommends completing the S-219 and S-260 Courses for the Single Resource Boss/ICT4 Level firefighters. The "Other Training Which Supports Development of Knowledge and Skills" for each position, as outlined in the 310-1, is recommended for the development of knowledge and skills.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Distribute Meeting Minutes to Committee Members, Guests, and Wildland Coordinators/Training Officers representing reviews during the meeting. • Distribute Updated Red Cards 	<p style="text-align: center;">Susan Burger</p> <p style="text-align: center;">Krista Simoneau</p>	<p style="text-align: center;">May 3, 2023</p> <p style="text-align: center;">May 10, 2023</p>

ITEM #2	File Reviews		
	ALVAREZ, Nayib	ADOC A3S (Tucson 1)	INITIATE CRWB(t) Task Book - Approved
	BARRERAS, Joe	DFFM Central District	INITIATE ICT3(t) Task Book - Approved
	COLLINGS, David	Avra Valley FD	COMPLETED STEN Qualification Requirements - Approved
	CRAVEN, Jason	Concho FD	INITIATE STEN(t) Task Book - Approved
	EADS, Joshua	Maricopa FD	INITIATE STEN(t) Task Book - Approved
	GALLIVAN, Jeffrey	DFFM Central District	INITIATE ICT3(t) Task Book - Approved
	GLAZENER, Cody	Summit FD	COMPLETED ICT4 Qualification Requirements - Approved
	HENRY, Servondo	Tri City FD	INITIATE STEN(t) Task Book - Approved
	HOELLERICH, Jessie	Mesa FD	INITIATE ENGB(t) Task Book - Approved
	HOWELL, Chris	Tri City FD	INITIATE STEN(t) Task Book - Approved
	JACKSON, Chris	Kingman FD (Transfer from Montclair FD; California)	TRANSFER ENGB Qualification - Submitted Documentation Accepted - Proficiency Assignment Required to complete transfer of ENGB qualificaion. (1) Submit ENGB Task Book Cover page to become a trainee in IQS. (2) Complete a successful proficiency assignment w/ Sate Approved ENGB. (3) Document assignment on ICS-225 and Proficiency Assignment Form. (4) Home agency signs agency certification page (p2 in PTB). (5) Submit all documentation directly to State Committee for review.
	LAING, Mike	DFFM Northwest District	COMPLETED PSC3 Qualification Requirements - Approved
	MANNO, Philip	DFFM Northern District	INITIATE ICT4(t) Task Book - Approved
	MIERENDORF, Brett	Highlands FD	COMPLETED LSC3 Qualification Requirements - Approved
	MIERENDORF, Brett	Highlands FD	INITIATE LSCC(t) Task Book - Approved
	MORROW, Stephen	Peeples Valley Fire Department (Transfer from Arrow Fire & Land Management; PVT)	TRANSFER ENGB Qualification - Submitted Documentation Accepted - Proficiency Assignment Required to complete transfer of ENGB qualificaion. (1) Submit ENGB Task Book Cover page to become a trainee in IQS. (2) Complete a successful proficiency assignment w/ Sate Approved ENGB. (3) Document assignment on ICS-225 and Proficiency Assignment Form. (4) Home agency signs agency certification page (p2 in PTB). (5) Submit all documentation directly to State Committee for review.
	MORROW, Stephen	Peeples Valley FD	INITIATE FAL2(t) Task Book - Approved
	NUSBAUM, Roger	Walker FD	INITIATE LOFR(t) Task Book - Approved
	REYES, Steve	DFFM Southeast District	COMPLETED CRWB Qualification Requirements - Approved

RUBIO, Chris	DFFM Southeast District	INITIATE FAL1(t) Task Book - Approved
SHORT, Kevin	Pinetop FD	INITIATE MEDL(t) Task Book - Approved
SMITH, Chase	DFFM Central District	COMPLETED CRWB Qualification Requirements - Approved
SOTO, Nick	Green Valley FD	COMPLETED ENGB Qualification Requirements - Approved
SPANARELLA, John	Golder Ranch FD	INITIATE STPS(t) Task Book - Approved
TAVARES, William	DFFM Northeast District	COMPLETED ICT3 Qualification Requirements - Approved
TEAGUE, Burrel	DFFM Central District	INITIATE ICT3(t) Task Book - Approved

		DEADLINE
<ul style="list-style-type: none"> Update IQS/IROC 	Susan Burger / Krista Simoneau	May 10, 2023

NEXT MEETING	<p>Next Meeting August 2, 2023</p> <p>Please contact Susan Burger or Krista Simoneau at AzRedCards@dfm.az.gov to submit a request to the State Qualification Committee. Thank You. SB</p> <p>Wednesday July 12th, is the deadline for requests to be included on the agenda for the Qualification Review Meeting on August 2nd.</p> <p>NOTE: A1S, A2S, A3S, & A5S: The District Committee will review requests to initiate/complete FAL2 and to initiate/complete Single Resource Boss positions. The A4S District Committee will review requests to initiate/complete all positions. Each District Committee will forward approved requests to the State Committee.</p> <p>District Committee Meeting information is on the DFFM.az.gov website</p> <p>If you were approved to initiate a new task book, please send a copy of the task book cover sheet to AzRedCards@dfm.az.gov. IQS, IROC, and your Red Card will not be updated with the new trainee position until the Cover Page is received.</p>
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