

Arizona State Wildfire Qualification Review Committee

MINUTES **April 23, 2025**

0830–1115

Zoom

MEETING CALLED BY	Susan Burger, Department of Forestry & Fire Management (DFFM) Lead Fire Qualification Coordinator
TYPE OF MEETING	State Qualification Review Committee Meeting
COMMITTEE MEMBER ATTENDEES	AZ DFFM: PJ Lingley, Susan Burger, Kylee Burch, Rick Miller, Lehi Vizcaino, Collin Robbins (per Lathe Evans), Bob Arthur, Darrell Willis A1S Northern District: Shelby Erickson-Highlands FD A2S Northeast District: None A3S Southeast District: Jim Bell – Corona de Tucson FD A4S Central District: Joel Brandt – Payson FD, A5S Northwest District: None
COMMITTEE MEMBERS ABSENT	AZ DFFM: Lathe Evans A1S Northern District: Vacant A2S Northeast District: Jason Kirk – St John’s FD, Dennis Stern – Timber Mesa FD A3S Southeast District: Chris Ader - Three Points FD; A4S Central District: Tyson Esquibel – Peoria FD A5S Northwest District: Keivn Gifford – Bullhead City FD; Tim Snyder – Central Arizona F&M
CHAINSAW REPRESENTATIVE	Jeff Gallivan DFFM Central District
GUESTS	Susanne Dixon Central Arizona Fire/Medical, Dirch Foreman Ponderosa FD, Richie Halcomb Pinetop FD, Billy Morris DFFM Central District, Mark Murphy Ponderosa FD, Vince Nielsen Arizona Fire/Medical, Scott Petersen Golder Ranch FD, Michael Renovato DFFM Southeast District, James Robbins DFFM Northwest District, Chris Rubio DFFM Southeast District, Adam Short Fry FD, Jim Stout Pinetop FD, Cary Wallace Taylor Snowflake FD, Richard Wallace Pinetop FD, Carl Whiting Jerome FD, Todd Weverka DFFM Southeast District

ITEM #1 Discussion Items

- **Discussion & Proposed Revision/Clarification to Committee By-Laws or the SOG 804:**
 - **SOG 804 Revisions/Updates:**
 - (1) The Committee began a conversation re: the standards for REMS Teams Certifications. We discussed making use of NFPA 2500 as the standard for the Rope Rescue requirements that are listed in the REMS Training and Qualifications standards (Attached).
 - (2) Other than transfer files, the State Qualification Committee does not accept requests for Faller 2 or Single Recourse Boss (trainee or qualified) without District Committee approval.
 - (3) The committee members requested standardized guidance re: transition of Non-Federal records.
 - **Committee By-Laws Revision:** (1) The new State Committee by-laws will include a requirement that all meetings have a live and remote option. In addition, each committee member must attend at least two live meetings each year. If unable to attend 2 meetings during the year the person’s will be replaced the following year. (2) By-Laws for the District Committee are being developed as well. Input was requested and noted; please update as appropriate.
 - **Committee Membership:** (1) The NWCG chainsaw policy is available on the NWCG website. Jeff Gallivan will finish the DFFM Chainsaw Policy to work in tandem with the NWCG policy. (2) There is a vacancy on the State Committee in the A1S (Northern) District. Please email Rick Miller if you are interested in becoming a Committee member to represent the A1S District. If anyone needs information to fill a State Committee slot please contact Susan Burger.
 - **IMT to CIMT Transition:** DFFM is following the NWCG and SWCG guidelines for the transition into the CIMT qualifications. Committee review is not required for technical updates. Committee review will continue for approving new positions. For example, no committee review is required for a person to switch from a current Type 2 trainee to a CIM trainee. When the person completes the CIM requirements, the committee will review.
 - **SOFF:** Per NWCG Transition Plan for the new SOFF position, the Committee approved the SOFF position to be granted to Each current SOFR, SOF2, SOF1, SOFC who meets the Arduous Fitness standard. To receive the SOFF position please submit a signed Agency Certification page from the SOFF Task Book to AzRedCards@dffm.az.gov
 - **STATE FMO Approvals:** None

Regional Priority Training Program: The Regional Priority Training Program nomination period was opened Nov 1st and closed on Nov 30th. The list for the Regional Priority Trainee Program can be viewed on the SWCC website https://gacc.nifc.gov/swcc/management_admin/training/Priority_Trainee_Program/ptp.htm.

DFFM Priority Training Program: The DFFM Priority Training Program nomination period will open on May 5th and will close on May 19th. The list will be forwarded to ADC and posted on the DFFM website by May 23rd

The Committee Recommends completing S-219 and S-260 Courses for the Single Resource Boss/ICT4 Level firefighters. The "Other Training Which Supports Development of Knowledge and Skills" for each position, as outlined in the 310-1, is recommended for the development of knowledge and skills.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Distribute Meeting Minutes to Committee Members, Guests, and Wildland Coordinators/Training Officers representing reviews during the meeting. Distribute Updated Red Cards 	<p>Susan Burger and Kylee Burch</p> <p>Susan Burger and Kylee Burch</p>	<p>May 7, 2025</p> <p>May 21, 2025</p>

ITEM #2	File Reviews		
	ABRAHAM, Brian	Golden Valley FD	Completed ENGB Qualification Requirements - APPROVED
	ANDERSON, Eliot	Tucson FD	Initiate MEDL(t) Task Book - APPROVED
	ANTHIS, Chris	San Simon FD	Completed SOFF Qualification Requirements - APPROVED
	ANTONIDES, Lee	Ponderosa FD	Initiate ICT4(t) Task Book - APPROVED
	ATCHLEY, Michael	Timber Mesa Fire/Medical	Initiate MEDL(t) Task Book - APPROVED
	BALLESTEROS, Ivan	ADOC - Douglas 1	Completed CRWB Qualification Requirements - APPROVED
	BOCOOK, Michael	Fry FD	Initiate ENGB(t) Task Book - APPROVED
	BORDERS, Brett	Alpine FD	Initiate ENGB(t) Task Book - APPROVED
	BRADFORD, Travis	Daisy Mt FD	Completed ENGB Qualification Requirements - APPROVED
	BRAUNBERGER, Austin	Highlands FD - Bear Jaw	Completed CRWB Qualification Requirements - APPROVED
	COLGAN, Jackson	DFFM/A3S - Wilcox 1	Completed CRWB Qualification Requirements - APPROVED (L Evans - Interim Approval 2/7/25)
	ERWIN, Taylor	DFFM - Northern	Completed FAL2 Qualification Requirements - APPROVED (J Truett - Interim Approval 2/14/25)
	EVANS, Lathe	DFFM - Southeast	Initiate ICCI(t) Task Book - APPROVED (J Truett - Interim Approval 11/6/24)
	FERRIS, Ryan	Central Arizona Fire/Medical	Initiate ENGB(t) Task Book - APPROVED
	FRANCIS, Chris	Timber Mesa Fire/Medical	Initiate MEDL(t) Task Book - APPROVED
	GUFFEY, Dylan	Flagstaff FD	Completed OPS3 Qualification Requirements - APPROVED
	HALLOWELL, Nate	Groom Creek FD	Completed ENGB Qualification Requirements - APPROVED
	HERNANDEZ, Jose	Winkleman FD	Initiate ENGB(t) Task Book - NOT APPROVED (Jose needs to complete one FFT1(t) assignment, on an emerging

		incident. He needs to obtain an ICS-225 and a final evaluation from an evaluator who is a qualified FFT1. The Instructor's Qualifications for his S-130 Field Day will be verified. The field day will be repeated if necessary. Completed FIRB Qualification Requirements - APPROVED Initiate TFLD(t) Task Book - APPROVED
HOWELL, Chris	Tri City Fd	
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JACOBSON, Terry	Central Arizona Fire/Medical	Initiate STEN(t) Task Book - APPROVED
JAMES, Steve	Surprise FD	Initiate LSCC(t) Task Book - APPROVED
JAMISON, Rich	Ponderosa FD	Completed STEN Qualification Requirements - APPROVED
JEWELL, Matt	DFFM - Forestry	Initiate PSC3(t) Task Book - APPROVED
KOERNER, Holly	Pinetop FD	Initiate CRWB(t) Task Book - APPROVED
KOERNER, Holly	Pinetop FD	Initiate ENGB(t) Task Book - APPROVED
KONTZ, Mike	Central Arizona Fire/Medical	Completed DIVS Qualification Requirements - APPROVED (D Willis - Interim Approval 2/25/25)
KWIATKOWSKI, Charles	Arizona Fire/Medical	Initiate ENGB(t) Task Book - APPROVED
LABAS, Brandy	Golder Ranch FD	Initiate STEN(t) Task Book - APPROVED
LABAS, Jimmy	Golder Ranch FD	Completed ENGB Qualification Requirements - APPROVED
LEWIS, Dorrance	Pinetop FD	File Review - Requesting Transfer of ENGB Qualification. Mr Lewis documentation is incomplete. He will need to submit Certificate for S130/190 L180, S131/133, S230, S290 & Completed FFT1 PTB.
MALLOY, Tom	Pinal Rural/Winkleman FD	File Review - Requested ENGB Qualification so he can provide training as a Lead Instructor. The Committee did not approved this request. While is was acknowledged that Tom has a wealth of knowledge to share the committee suggested he take the role of a subject matter expert rather than a Lead or Unit instructor.
MARROUSH, Emille	Pinewood FD - Bear Jaw	Initiate FAL1(t) Task Book - APPROVED
MARTIN, Kenyon	Golden Valley FD	Initiate ENGB(t) Task Book - APPROVED
MASON, Branden	Tucson FD	Initiate MEDL(t) Task Book - APPROVED
MCCARTY, Daniel	Central Arizona Fire/Medical	Initiate TFLD(t) Task Book - APPROVED
MIRABELLI, Louis	Pinetop FD	Completed HEQB Qualification Requirements - APPROVED
MITTON, Tait	Arizona Fire/Medical	Initiate ICT4(t) Task Book - APPROVED
MORENO, Jesus	ADOC - Douglas 1	Initiate CRWB(t) Task Book - APPROVED
MORENO, Jesus	ADOC - Douglas 1	Initiate ENGB(t) Task Book - APPROVED
MORENO, Jesus	ADOC - Douglas 1	Initiate FIRB(t) Task Book - APPROVED
MUNGARRO, Pedro	DFFM - Prevention	Completed FIRB Qualification Requirements - APPROVED

MURPHY, Mark	Ponderosa FD	File Review - Originally requested transfer of DIVS Qualification from San Bernardino County Fire. The Pathway used in Ca. does not line up w/ the NWCG 310-1 utilized in Arizona. In addition, Mark does not have the foundation documentation that required to transfer his qualifications to Arizona. Mark will need to submit S130/190 L180, S133 or current S131. In addition a completed FFT1 PTB and Experience logs to document Wildland Assignments sufficient to keep his qualifications current per NWCG Standards. Once this documentation is received his request will be reviewed by the committee.
NAEHRBASS, Mike	Surprise FD	Completed ENGB Qualification Requirements - APPROVED
OVERSON, Wayne	Williamson Valley FD	Initiate ENGB(t) Task Book - APPROVED
PIZANO, Gilbert	DFFM/A3S - Douglas 1	Completed ICT4 Qualification Requirements - APPROVED
RILEY, Daniel	Taylor FD	Completed ENGB Qualification Requirements - APPROVED
RUBIO, Chris	DFFM/A3S - Tucson 1	Completed TFLD Qualification Requirements - APPROVED
SCHUMAN, Destry	Highlands FD - Bear Jaw	Completed CRWB Qualification Requirements - APPROVED
SEETS, James	Central Arizona Fire/Medical	Completed FELB Qualification Requirements - APPROVED
TABAK, Keyhan	DFFM/A4S - Superstition 1	Completed FIRB Qualification Requirements - APPROVED (B Arthur - Interim Approval 4/2/25)
TABAK, Keyhan	DFFM/A4S - Superstition 1	Completed ICT4 Qualification Requirements - APPROVED (B Arthur - Interim Approval 4/2/25)
TABAK, Keyhan	DFFM/A4S - Superstition 1	Initiate TFLD(t) Task Book - APPROVED (B Arthur - Interim Approval 4/2/25)
TEAGUE, Burrell	DFFM - Central	Initiate SOFF(t) Task Book - APPROVED
TIEMAN, Adam	Phoenix FD	Initiate ICT4(t) Task Book - APPROVED
VALLES, Raymond	Pinetop FD	Initiate CRWB(t) Task Book - APPROVED
VALLES, Raymond	Pinetop FD	Initiate ENGB(t) Task Book - APPROVED
VALLES, Raymond	Pinetop FD	Initiate FAL2(t) Task Book - APPROVED
VANATTA, Justin	Central Arizona Fire/Medical	Initiate ICT4(t) Task Book - APPROVED
WAGNER, Adam	Central Arizona Fire/Medical	Initiate ENGB(t) Task Book - APPROVED
WALLACE, James	Fry FD	Completed ENGB Qualification Requirements - APPROVED
WALTERS, Darrick	DFFM - Deer Valley	Initiate CRWB(t) Task Book - APPROVED
WALTERS, Darrick	DFFM - Deer Valley	Initiate ENGB(t) Task Book - APPROVED
WALTERS, Darrick	DFFM - Deer Valley	Initiate FIRB(t) Task Book - APPROVED
WHELAN, Devin	Highlands FD - Bear Jaw	Initiate CRWB(t) Task Book - APPROVED
WHELAN, Devin	Highlands FD - Bear Jaw	Initiate FIRB(t) Task Book - APPROVED
WHELAN, Devin	Highlands FD - Bear Jaw	Initiate HEQB(t) Task Book - APPROVED
YUNGKANS, Jeff	Hellsgate FD	Initiate ICT4(t) Task Book - APPROVED

	ZUPANCIC, Frank	Tri City FD	Completed LSC3 Qualification Requirements - APPROVED
			DEADLINE
	• Update IQS/IROC	Susan Burger / Kylee Burch	May 21, 2025
NEXT MEET ING	<p style="text-align: center;">Next Meeting July 23, 2025</p> <p>Please contact Susan Burger or Kylee Burch at AzRedCards@dffm.az.gov to submit a request for the State Qualification Committee.</p> <p style="text-align: center;">Wednesday July 2nd, is the deadline for requests to be included on the agenda for the Qualification Review Meeting on July 23rd.</p> <p>The State Qualification Committee Meetings will now be scheduled for the 4th Wednesday of January, April, July, and October. The deadline to submit for each committee meetings will be the 1st Wednesday.</p> <p>NOTE: The District Committee will review requests to initiate/complete FAL2 and to initiate/complete all Single Resource Boss positions. Each District Committee will forward approved requests to the State Committee.</p> <p>Contact the District Committee Representative for information re: the District Meetings</p> <p>If you were approved to initiate a new task book, please send a copy of the task book cover sheet to AzRedCards@dffm.az.gov. IQS, IROC, and your Red Card will not be updated with the new trainee position until the Cover Page is received.</p>		

NWCG REMS Training and Qualifications Requirements

The REMS team personnel shall meet the training and qualification requirements as outlined in the section below.

TYPE I	TYPE II	TYPE III
<u>Recommended:</u> 4 Rope Rescue Technicians or <u>Required:</u> 2 Rope Rescue Technicians and 2 Rope Rescue Operations Equivalent (all team members shall meet or exceed NFPA 1006)	<u>Required:</u> 2 Rope Rescue Technicians and 2 Rope Rescue Operations Equivalent (all team members shall meet or exceed NFPA 1006)	<u>Required:</u> 1 Rope Rescue Technician and 1 Rope Rescue Operations Equivalent (all team members shall meet or exceed NFPA 1006)
REMS Leader – Single Resource Boss Qualified (Required)	REMS Leader – Single Resource Boss Qualified (Required)	N/A
Vehicle Extrication or Equivalent (Required)	Vehicle Extrication or Equivalent (Recommended)	N/A
Firefighter 1 or 2 (FFT1 or FFT2) Wildland Qualified (all team members)	Firefighter 1 or 2 (FFT1 or FFT2) Wildland Qualified (all team members)	Firefighter 1 or 2 (FFT1 or FFT2) Wildland Qualified (all team members)
Physical Fitness Level - Arduous	Physical Fitness Level - Arduous	Physical Fitness Level - Arduous

REMS Team Responsibilities and Procedures

The major responsibilities of the REMS team are stated below:

- Check in and obtain briefing from the Logistics Section Chief or the MEDL, if established. The briefing should provide the following:
- Current incident situation
- Review the Medical Plan (ICS 206) and “Incident within an Incident” Plan
- Incident communications channels
- Anticipate needs and ensure equipment needs as necessary:
 - Incident base assignments
 - Fireline assignments
 - Spike camp assignments
 - Resupply expended materials when necessary
- Secure operations and demobilize as outlined in the Demobilization Checkout (ICS 221)
- Maintain a Unit/Activity Log (ICS 214)