

Arizona State Wildfire Qualification Review Committee

MINUTES **July 18, 2017**

1000-1230

Conference Line

MEETING CALLED BY	Susan Burger, AZSF Training Specialist
TYPE OF MEETING	Qualification Review Meeting
COMMITTEE MEMBER ATTENDEES	AZ State Forestry: Tony Sciacca, Susan Burger, Aaron Green, Gene Beaudoin, Steve Millert, Bob Arthur (for D. Colgan), Russ Shumate A1S Northern District: Jayson Coil – Sedona FD, Shelby Erickson – Highlands FD A2S Northeast District: Dennis Stern – Timber Mesa FD A3S Southeast District: Al Kingsley – Tubac FD A4S Central District: Al DiBenedetto – Scottsdale FD, Tyson Esquibel – Peoria FD A5S Northwest District: Todd Abel – Central Arizona FD, Harley Harmon – Mohave Valley FD
COMMITTEE MEMBERS ABSENT	AZ State Forestry: None Northern District: None Northeast District: Randy Chevalier-Timber Mesa FD Southeast District: Mark South – Tubac FD; Stu Rodeffer – Northwest FD Central District: None Northwest District: None
CHAINSAW REPRESENTATIVE	JD Ottman available by phone
GUESTS	Darrell Craig - AZ DFFM Northeast, Robert Pena III – AZ DFFM Northeast, Nade Galligan – Daisy Mountain FD, Paul Summerfelt – Flagstaff FD, Skyler Lofgren – Flagstaff FDF, Tom Cooley – Prescott FD, Todd Miranda – Sedona FD

ITEM #1 Discussion Items

- **Chain Saw Information:**
 - * No revisions were discussed regarding the Chain Saw Policy during this meeting.
- **Discussion & Proposed Revisions/Clarifications to Committee By-Laws or the SOG 804:**
 - * **Membership:** Shelby Erickson has been selected to fill the vacancy for a Local Representative Committee Member for the Northern District. In addition, Bob Arthur, who was a Local Representative for the Central District, terminated his position on the Committee as a Local Representative for the Central District when he accepted a position with AZ Department of Forestry and Fire Management. Tyson Esquibel has accepted Committee membership as a Local Representative for the Central District.
 - * **Review of Training Requirements for VIPER Contracted resources:** The Committee took a brief overview of the training requirements for VIPER Contracted resources to assist in the review and recommendations when requests that are reviewed by our committee include evaluations that are completed by VIPER Contracted employees/evaluators.
 - * **Transfer of Federal Records:** The Committee has agreed to accept an IQCS Data transfer and/or an IQCS Master Record without interim approval from a District Manager. The file will be presented during the next scheduled Committee Meeting. Review by the District Manager and their interim approval is required for any updates or revisions.
- **The Committee Recommends completing the "Other Training Which Supports Development of Knowledge and Skills" for each position as outlined in the 310-1**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Distribute Meeting Minutes to Committee Members and Wildland Coordinators 	Susan Burger/Tony Sciacca	July 25, 2017

ITEM #2 File Reviews

REQUESTS/ CONCLUSIONS	<ul style="list-style-type: none"> • BALDWIN, Brennan – AZ DFFM Southeast: (1) File Review. Brennan was previously employed with USFS – Cleveland NF, he has submitted all required documentation and IQCS Master Record. All qualifications contained in his IQCS Master Record are accepted. On transfer Brennan was qualified as ENGB, FFT1, FFT2, EMTB, EQPM(t). (2) Initiate CRWB Taskbook – Approved (S Millert interim approval to initiate 4/18/17) (3) Completed CRWB Qualification Requirements – Approved (S Millert interim approval
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for qualification 5/24/17).

- **BARNES, Ken – Glendale FD:** Completed GSUL Qualification Requirements – Approved.
- **BARRINGER, David – AZ DFFM Northwest:** File Review. David was previously employed with USFS – Kaibab NF, he has submitted all required documentation and IQCS Master Record. All qualifications contained in his IQCS Master Record are accepted (R Shumate interim approval 6/5/17). David is currently ICT4, ENGB, FIRB, ICT5, FFT1, FFT2, FAL2, FAL3, TFLD(t), RXB2(t).
- **BEAUDOIN, Gene – AZ DFFM Northeast:** Completed FACL Recertification Requirements – Approved.
- **BLISS, Scott – Central Arizona Fire & Medical:** Completed SITL Qualification Requirements – Approved.
- **BOWIE, Jimmie – Wickenburg FD:** Completed ENGB Qualification Requirements – Approved (R Shumate Interim Approval 7/1/17).
- **BRANDT, Joel – Pine-Strawberry FD:** (1) Initiate SOFR(t) task book Approved. (2) Completed STEN Qualification Requirements - Approved
- **BROWN, Tommy – Sunsites Pearce FD:** File Review to accept FAL2 qualification card issued by the USFS – not reviewed. No documentation is on file to meet the CPR & 1st Aid requirement (S Millert interim approval 4/14/17. Interim approval was in effect until the next Committee Meeting and has expired).
- **CARLOTT, Chris – Glendale FD:** Completed ENGB Qualification Requirements – Approved.
- **COUGAN, Carothers – Central AZ Fire & Medical:** (1) Completed STEN Qualification Requirements – Approved (R Shumate interim approval 5/5/17). (2) Initiate TFLD(t) task book - Approved. (3) Initiate LOFR(t) Task Book Approved.
- **CHRISTIAN, Nikolas – Summit FD:** Completed ENGB Qualification Requirements – Approved (A Green interim approval 5/8/17).
- **COLGAN, Dan – AZ DFFM Central FD:** Initiate ICT4(t) task book – Approved (J Truett interim approval 5/1/17).
- **COLLINS, Thomas - AZ ADOC Florence Crew:** (1) Initiate CRWB(t) task book - Approved (S Millert interim approval 4/4/17). (2) Completed CRWB Qualification Requirements – Approved (S Millert interim approval 5/27/17).
- **CONGER, John – Tubac FD:** Initiate ICT4(t) task book - Approved.
- **CORDOVA, Thomas – Pine-Strawberry FD:** Initiate MEDL(t) task book – Approved.
- **CRAVEN Jason – Clay Springs Pinedale FD:** (1) Initiate FAL2(t) task book - Approved (G Beaudoin interim approval 4/19/17).
- **DURBY, Tim – Groom Creek FD:** (1) Completed LSC2 Qualification Requirements – Approved. (2) Initiate LSC1(t) task book – Approved.
- **ELLIS, Ryan – Surprise FD:** Completed ENGB Qualification Requirements – Approved.
- **ESCAPULE, Jon – Palominas FD:** Completed ENGB Qualification Requirements – Approved.
- **ESQUIVEL, Pablo – Flagstaff FD:** Initiate CRWB(t) task book – Approved.
- **ETSHOKN, Jim – AZ DFFM Southeast:** Initiate RXB2(t) task book – Approved (S Millert interim approval 5/31/17).
- **EVANS, Amy – Walker FD:** Initiate MEDL(t) task book – Not Approved.
- **GODLESKI, Mike – Sun City FD:** (1) Initiate ICT4(t) task book dated back to 3/2015 – Approved (D Colgan interim approval 6/27/17 (for 3/2015)) (2) Initiate STEN(t) task book back dated to 3/2015 – Approved. (3) Completed CRWB Qualification Requirements – Approved.
- **GONZALES, Art – Phoenix FD:** Initiate TFLD(t) task book – Approved.
- **GRIEGO, Steven – AZ DFFM Northern:** Completed FAL1 Qualification Requirements – Approved (A Green interim approval 5/9/17).
- **GUADIANA, Jake - AZ DFFM Northwest:** Initiate TFLD(t) task book – Approved (R Shumate interim approval 6/26/17).
- **HALL, Brett – Flagstaff FD:** Initiate ENGB(t) task book - Approved.
- **HARMON, Harley – Mohave Valley FD:** Completed ICT3 Qualification Requirements – Approved.
- **HATFIELD, Patrick – Patagonia FD:** Initiate ENGB(t) task book – Approved.
- **HERNANDEZ, Fernando – Summit FD:** Initiate FOBS(t) task book – Approved (A Green interim approval on 7/5/17 to document a verbal authorization on 3/12/17).
- **HORTON, Ben – Picture Rocks FD:** File Review. Transfer from Contractor in Oregon. ENGB qualification transfer – Not Approved (S Millert interim approval 5/23/17). The taskbook submitted was completed with 3 evaluations but only 2 incidents. The standard in Arizona is to have 3 evaluations and 3 incidents and the committee is requiring a third incident with a taskbook evaluation from a qualified ENGB. This request will be reviewed by the committee via standard procedures when it is completed.
- **HOYE, Mike – Green Valley FD:** (1) Initiate LOFR(t) task book – Approved. (2) Completed ICT4 Qualification Requirements – Approved. (3) Completed STEN Qualification Requirements – Approved.
- **HUBLER, Mark – Glendale FD:** Completed TIME Qualification Requirements – Approved.
- **JOHNSTON, Bradley – Phoenix FD:** Completed PSC1 Qualification Requirements – Approved.
- **JONES, Nate – AZ DFFM Northern:** Initiate FAL1(t) task book – Approved.
- **JUSTUS, Randy – AZ DFFM Central:** File Review. Transferred from Coconino NF – Randy is currently showing qualifications for ENGB, FAL2, FIRB and has an open task book for ICT4(t) (D Colgan interim approval 5/24/17).
- **KENNEDY, Randy – Daisy Mountain FD:** Initiate ENGB(t) task book – Approved.
- **KINGSLEY, Al – Tubac FD:** (1) Completed FACL Qualification Requirements – Approved. (2) File Review, Completed LSC3 qualification requirements – Approved.
- **LAING, Mike – AZ DFFM Northern:** Completed ICT4 Qualification Requirements – Approved (A Green interim approval 5/15/17).
- **LARSEN, David – AZ DFFM Southeast:** Initiate CRWB(t) task book – Not Reviewed. No documentation has been submitted (S Millert interim approval 5/22/17. Interim approval was in effect until the next committee meeting and has expired).

- **LEAKE, Ken – Phoenix FD:** Initiate FSC1(t) task book – Approved (D Colgan interim approval 6/29/17).
- **LEFLET, William – Yucca FD:** File Review. Transfer form Contractor in California – ENGB qualification transfer - Approved (R Shumate interim approval 6/2/17).
- **LILLY, Jeremy – Sedona FD:** Initiate MEDL(t) task book – Approved (A Green interim approval 7/2/17)
- **LOGGREN, Skyler – Flagstaff FD:** Completed FIRB Qualification Requirements – Approved (A Green interim approval 5/9/17)
- **LOPEZ, Mitch – Highlands FD:** File Review – Mitch believed he had been given interim approval while on assignment in June 2016 and started his PTB. He had not been given interim approval at that time due to missing documentation. He was later approved to initiate in November 2016. Mitch is requesting that the committee accept the work he completed between June 2016 and November 2016 – Approved.
- **MCINTYRE, Jared – Highlands FD:** Initiate FAL2(t) task book – Approved (A Green interim approval 5/8/17).
- **MORENO, Myra – AZ DFFM Southeast:** Initiate PIO2(t) task book – Approved.
- **NAGEL, Eric – Pinewood FD:** Initiate FAL2(t) task book – Approved (A Green interim approval 5/8/17).
- **NIEMYNSKI, Doug – Central AZ Fire & Medical:** (1) Completed TFLD Qualification Requirements – Approved. (2) Initiated ICT4(t) task book – Approved.
- **OJEDA, Pat – Sedona FD:** Completed TFLD Qualification Requirements – Approved.
- **OTTOMAN, JD – AZ DFFM Northeast:** (1) Completed FAL1 Qualification Requirements – Approved. (2) Initiated ICT4(t) task book – Approved (S Millert interim approval 7/14/17 back to the date of 6/20/16).
- **PACE, Jacob – AZ DFFM Southeast:** Initiate CRWB(t) task book – Not Reviewed. No documentation has been submitted (S Millert interim approval 5/22/17. Interim approval was in effect until the next committee meeting and has expired).
- **PARKER, Robert – Flagstaff FD:** Initiate INVf(t) task book – Approved (A Green interim approval 5/8/17).
- **PENA III, Robert – AZ DFFM Northeast:** Completed ENGB Qualification Requirements – Approved.
- **PERRONE, Brian – AZ DFFM Central:** (1) Completed ICT4 Qualification Requirements – Approved (J Truett interim approval 5/2/17). (2) Initiated TFLD(t) task book – Approved (J Truett interim approval 5/2/17).
- **POND, Chris – Highlands FD:** Initiate ENGB(t) task book – Not Reviewed due to insufficient documentation. (A Green interim approval 5/8/17. Interim approval was in effect until the next Committee Meeting and has expired).
- **POTTER, Bill – Pine-Strawberry FD:** Initiate ENGB(t) task book – Approved.
- **QUICK, Jeff – Arizona State Office:** File Review. Jeff was previously employed with USFS-Tonto NF, he has submitted all required documentation and IQCS Master Record. All qualifications contained in his IQCS Master Record and IQCS Data Transfer are accepted (J Truett interim approval 6/28/17). Jeff is currently showing the following qualifications; ASGS, HEB1, HEB2, HMGB, DIVS, TFLD, ICT4 and RXB2.
- **RACICOT, Jerry – Portal Rescue FD:** Initiate ENGB(t) task book – Approved.
- **ROBESON, Julio – Sunnyside FD:** File Review. Julio was previously employed with USFS-Coronado NF, he has submitted an IQCS Master Record. All qualifications contained in his IQCS Master Record and IQCS Data Transfer are accepted by the committee. (S Millert interim approval 5/15/17). Currently showing the following qualifications; CRWB, ENGB, FAL1, FAL2, FIRB, HMGB, ICT4, STCR, STEN, TFLD, and open task books for the following qualifications; ICT3(t), RXB2(t) and DIVS(t) (S Millert interim approval 5/15/17).
- **ROBINSON, Jason – Scottsdale FD:** File Review. Requesting transfer of expired ENGB qualification with recertification assignments he completed in 2017 to regain ENGB qualification - Not Approved. Jason's file has never been reviewed by the Committee. Jason has submitted evaluations from 1 evaluator from his recent assignments as a trainee. He will need to obtain assignment evaluations from 2 more evaluators and have his documentation reviewed by the committee to obtain approval.
- **ROCHA, Jeremy – Superstition Fire & Medical:** Initiated ENGB(t) task book – Approved.
- **ROSAS, Walter – AZ Deer Valley Office:** Completed EDSP Qualification Requirements – Approved.
- **ROZNOVAK, Joe – AZ DFFM Northeast:** Completed FIRB Qualification Requirements – Not Approved (G Beaudoin interim approval 5/17/17). Joe does not have documentation to meet the number of operational periods that are required in Policy 804 to be qualified. This request will be reviewed again once Joe submits documentation to demonstrate he has meet the required number of operational periods.
- **RUSSELL, Brian – Timber Mesa FD:** Completed INVf Qualification Requirements – Approved (G Beaudoin interim approval 5/4/17).
- **SHUMATE, Russ – AZ DFFM Northwest:** Completed DIVS Qualification Requirements – Approved.
- **SKOUSEN, Curtis – Vernon FD:** Initiate ENGB(t) task book – Approved.
- **SPEER, Daniel – Whetstone FD:** Initiate ENGB(t) task book – Approved.
- **STARR, Mike – Douglas FD:** (1) Completed CRWB Qualification Requirements – Approved. (2) Initiate SITL(t) task book – Approved.
- **SWATZELL, Brandon – Summit FD:** Initiate FAL1(t) taskbook – Approved (A Green interim approval 5/8/17).
- **TIEMAN, Adam – Phoenix FD:** Initiate STEN(t) task book – Approved.
- **VOAKES, Paul – Pine-Strawberry FD:** Completed ENGB Qualification Requirements – Approved.
- **WALLACE, Jamie – Prescott FD:** Initiate ENGB(t) task book – Approved (R Shumate interim approval 4/27/17).
- **WEVERKA, Todd – AZ DFFM Northeast:** (1) Initiate ENGB(t) task book – Approved. (2) Initiate FIRB(t) task book – Approved. (3) Initiate CRWB(t) task book – Approved.
- **WHITE, Jarrett – Glendale FD:** Initiate FAL2(t) task book – Approved.
- **WILLIE, Alex – Highlands FD:** Initiate FAL2(t) task book – Approved (A Green interim approval 5/8/17).
- **WOOD, Brian – Flagstaff FD:** Initiate INVf(t) task book – Approved (A Green interim approval 5/8/17).

	PERSON RESPONSIBLE	DEADLINE
• Update IQS/ROSS per results	Susan Burger	August 18, 2017

**Next Meeting
October 19, 2017**

If you would like to submit a request to the Qualification Review Committee, please contact Susan Burger at azredcards@dffm.az.gov or 623-474-1451 to have your request added to the agenda for the next Committee meeting. Thank You. SB

NEXT MEETING

Friday September 22nd is the deadline for requests to be included on the agenda for the Qualification Review Meeting on October 19th.

If you were approved to initiate a new taskbook, please send a copy of the initiation page (the taskbook cover sheet) to Susan Burger. IQS, ROSS, & your Red Card will not be updated with the new trainee position until the Cover Page is received.