

Arizona State Wildfire Qualification Review Committee

MINUTES **January 26, 2022**

1000-1200

Zoom

MEETING CALLED BY	Susan Burger, AZ Department of Forestry and Fire Management (DFFM) Qualification and Training Specialist
TYPE OF MEETING	Qualification Review Meeting
COMMITTEE MEMBER ATTENDEES	AZ DFFM: Susan Burger, Krista Countryman, Rick Miller, Bob Arthur, Eric Huddleston (for Steve Millert), Jeff Gallivan (for Dan Colgan), Russ Shumate A1S Northern District: Shelby Erickson - Highlands FD A2S Northeast District: Dennis Stern - Timber Mesa FD; Jason Kirk - St John's FD A3S Southeast District: Chris Ader - Three Points FD, Mike Hoyer - Green Valley FD A4S Central District: Joel Brandt - Payson FD A5S Northwest District: Todd Abel - Central Fire & Medical, Harley Harmon - Mohave Valley FD
COMMITTEE MEMBERS ABSENT	AZ DFFM: Tony Sciacca A1S Northern District: Jayson Coil-Sedona FD A2S Northeast District: None A3S Southeast District: None A4S Central District: Tyson Esquibel -Peoria FD A5S Northwest District
CHAINSAW REPRESENTATIVE	Jake Guadiana
GUESTS	Rick Barnes – Pine Strawberry FD, Eric Brown – Summit FD, Kylee Burch - Central Yavapai Fire & Medical, David French – Alpine FD, Jonathan Graham – Williamson Valley FD, Joey Kosiorowski – Green Valley FD, Troy Lutrick – Scottsdale FD, Mayra Moreno – DFFM Southeast District, Chris Pond – Highlands FD, Charles Rose – Pinetop FD, Cary Wallace – Taylor Snowflake FD, Carl Whiting – Jerome FD

ITEM #1 Discussion Items

- **Discussion & Proposed Revision/Clarification to Committee By-Laws or the SOG 804:**
 - **SOG 804 Revisions/Updates:** (1) The revisions to Chain Saw Standard Operational Guidelines SOG 801 is pending signature from the State Director. The SOG 804 will include the SOG 801 revisions. (2) The updated SOG-804 has not been completed and will be ready for the April Committee Meeting. (3) The Southeast District Committee (A3S) has been operational since mid 2019. Two more Districts (A4S, A5S) are now online will be operational for the January Committee meeting. The Northern District and the Northeast Districts will be online in April. (4) A proposal was made to have all Single Resource Bosses who transfer in to a DFFM agency (DFFM or a Cooperator) complete a check-ride assignment with someone who has been vetted by our State Committee before accepting the transfer of their qualifications. This suggestion is not in line with the Leaders Intent (State FMO) to accept documentation from our partner agencies at face value unless there are noticeable discrepancies to be addressed. Also noted that all DFFM and Cooperator agencies are expected and encouraged to evaluate the performance of their employees for assignment readiness to ensure they are providing qualified resources.
 - **Committee By-Laws Revision:** There were no revisions or discussions regarding the committee by-laws during this meeting.
 - **Committee Membership:** Joel Brandt, from Payson FD, has filled the vacant position in the Central District. Welcome Joel!
 - **STATE FMO Approvals:** None
 - **Priority Training Program:** The 2022 Program will be available for distribution no later than March 1st.
- The Committee Recommends completing S-219 and S-260 Courses for the Single Resource Boss/ICT4 Level firefighters. The "Other Training Which Supports Development of Knowledge and Skills" for each position, as outlined in the 310-1, is recommended for the development of knowledge and skills.**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Distribute Meeting Minutes to Committee Members, Guests, and Wildland Coordinators/Training Officers representing reviews during the meeting. • Distribute Updated Red Cards 	Susan Burger	February 2, 2022
	Krista Countryman	February 9, 2022

ITEM #2	File Reviews		
	BARNES, Rick	Pine Strawberry FD	Completed ENGB Qualification Requirements - Approved
	BARNETT, Joel	Flagstaff FD	Completed PIO2 Qualification Requirements - Approved
	BENNET, Mark	Elephant Head FD	Initiate ENGB(t) Task Book - Approved
	BRAUNBERGER, Austin	Highlands FD (Bear Jaw Crew)	Initiate FAL2(t) Task Book - Approved
	BROWN, Eric	Summit FD	Completed SOF2 Qualification Requirements – Approved The committee reviewed and approved this request on 4/21/21 with a waiver for S-420 and an agreement to complete S-420 (or equivalent) before 12/31/2022. Eric completed L-481 (S-420 Equivalent) on 10/22/21.
	BROWN, Katie	Flagstaff FD	Completed PSC3 Qualification Requirements - Approved
	CAHALAN, Gabriel	Flagstaff FD	<p>File Review – Gabriel transferred to Flagstaff FD from The Nature Conservancy. The Nature Conservancy forwarded his IQCS Data and Master Record. Gabriel submitted his hard copy documentation. Task #39 in his Single Resource Boss Task Book was completed as a Rare event rather than on a Wildland Fire assignment as required. The Committee agreed to transfer in his CRWB, ENGB, and FIRB qualifications as Trainee assignments (and have ICT4 and RXB2 put on HOLD in IQS). To regain his full Single Resource Boss qualifications Gabe will take an assignment as a trainee (with a trainer) and complete task #39. AzRedCards will email directly with Flagstaff FD re: the required documentation.</p> <p>The DFFM Training specialist has the authority to approve the assignment and to approve CRWB, ENGB, and FIRB as qualified positions. If the training specialist has any questions about the assignment or the documentation, the questions will be presented to the Committee for their recommendation.</p> <p>After the SRB Qualifications are approved, the ICT4 and RXB2 positions will also be activated in IQS.</p>
	CHAPIN, Brian	Highlands FD (Bear Jaw Crew)	Completed FAL2 Qualification Requirements - Approved
	CORDOVA, Manny	Goodyear FD	Completed PIO1 Qualification Requirements – Approved. The committee reviewed and approved this request on 4/21/21 with a waiver for S-520 and an agreement to complete S-520 (or equivalent) before 12/31/2022. Manny completed the Complex Incident Management Course (S-520 equivalent) on 10/22/21.
	CORDOVA, Thomas	Pine Strawberry FD	Completed ENGB Qualification Requirements - Approved
	FINCH, Brian	Pinetop FD	Initiate FDUL(t) Task Book - Approved
	FOREMAN, Dirch	Ponderosa FD	Completed SOF2 Qualification Requirements – Approved The committee reviewed and approved this request on 11/3/21 with a waiver for S-420 and an agreement to complete S-420 (or equivalent) before 12/31/2022. Dirch had apparently completed L-481 (S-420 equivalent) on 10/22/21 but did not have the certificate at that time. The Certificate has been submitted and the agreement is met.
	FRENCH, David	Alpine	Completed ENGB Qualification Requirements - Approved
	GILLIS, John	Gilbert PD	(1) Initiate LOFR(t) Task Book – Approved (2) Completed PSC2 Qualification Requirements- Approved. The committee reviewed and approved this

		request on 4/21/21 with a waiver for S-420 and an agreement to complete S-420 (or equivalent) before 12/31/2022. John completed L-481 (S-420 Equivalent) on 10/22/21. (3) Initiate PSC1(t) Task Book - Approved
HERNANDEZ, Fernando	Summit FD	Completed FOBS Qualification Requirements - Approved
HOYE, Mike	Green Valley FD	Initiate SOFR(t) Task Book - Approved
JACKSON, Christopher	Kingman FD	File Review - Christopher transferred to Kingman FD from Montclair FD in California. Montclair FD did not have hard copies, IQS Data or a Master Record to transfer. Chris submitted the documentation he had, but that documentation is incomplete. His 2021 California Red Card includes: FFT2, FFT1, ENGB, STEN(t) TFLD(t). NWCG 310-1 requires STEN to be complete prior to initiating TFLD (or 2 SRB and ICT4). TFLD(t) will not be accepted in the transfer. The following pathway is available for Chris: <ul style="list-style-type: none"> • Add operational periods to his Fire Experience Log • Submit L-180 to obtain FFT2 • Submit S-133 to obtain FFT1 (Committee approved Jason Kirk to present S-133 course via zoom) • Submit ENG Cover Sheet to obtain ENGB (t) After Chris completes his ENGB Task Book (meeting the standards outlines in the SOG-804) and S-230, he can submit a request for review by the committee for ENGB qualification.
LAWLER, Bolton	Highlands FD (Bear Jaw Crew)	Completed CRWB Qualification Requirements – Approved
MANNO, Phil	DFFM Northern	Completed ENGB Qualification Requirements – Approved
MAXWELL, KP	Tucson FD	(1) Initiate ICT4(t) Task Book – Approved (2) Initiate STEN(t) Task Book - Approved
MCCULLY, Kevin	Payson FD	File Review – Kevin transferred to Payson FD from CAL FIRE. CAL FIRE did not have Hard Copies, Data or a Master Record to send. Kevin submitted his CAL FIRE red card from 2017 with a handful of training certificates. While his red card includes FFT2, FFT1, ENGB, ICT4, STEN(t) & INVF(t), his documentation is insufficient to transfer anything other than his INVF position (which is now completed). Kevin is not interested in taking assignments but in being able to teach NWCG courses locally. The NWCG Standards for Course Delivery outlines the requirements to teach courses. To be the Lead Instructor for S-130, Kevin will need to be a qualified ENGB. If Kevin is interested in being an instructor, he will need to submit the training and experience required for the identified NWCG position so he meets the standards as they are written in the PMS 901-1.
MILLER, Andrew	Casa Grande FD	Completed TFLD Qualification Requirements - Approved
OJEDA, Pat	Sedona FD	Completed DIVS Qualification Requirements - Approved
PIZZI, Jonathan	Verde Valley FD	Initiate ENGB(t) Task Book - Approved

RENDL, Robert	Central AZ Fire & Medical	Initiate ENGB(t) Task Book - Approved
ROWE, William	Green Valley FD	Recert MEDL Qualification Requirements - Approved
SAPP, Bryan	Sun City FD	Initiate ENGB(t) Task Book - Approved
SCOTT, Hunter	Pine Strawberry FD	(1) Completed FIRB Qualification Requirements-Approved (2) Initiate TFLD(t) Task Book - Approved
SHILL, Nick	Pine Strawberry FD	(1) Initiate ICT4(t) Task Book – Approved (2) Initiate STEN(t) Task Book - Approved
SIMONEAU, Jeremy	DFFM Central (Phoenix Crew)	Completed FIRB Qualification Requirements - Approved
SMITH, Chase	DFFM Central (Phoenix Crew)	(1) Initiate CRWB(t) Task Book – Approved (2) Initiate FIRB(t) Task Book - Approved
TRUE, Eric	Highlands FD	Completed DIVS Qualification Requirements - Approved
VIZCAINO, Lehi	DFFM Southeast	Initiate SOF2(t) Task Book - Approved
WALLACE, Cary	Taylor Snowflake FD	Initiate ENGB(t) Task Book - Approved
ZANDVLIET, Daniel	Mohave Valley FD	Initiate ENGB(t) Task Book - Approved

		DEADLINE
• Update IQS/IROC	Susan Burger / Krista Countryman	February 9, 2022

NEXT MEETING	<p>Next Meeting April 27, 2022</p> <p>If you would like to submit a request to the State Qualification Review Committee, please contact Susan Burger or Krista Countryman at AzRedCards@dffm.az.gov to have your request added to the agenda for the next Committee meeting. Thank You. SB</p> <p>Wednesday April 6th, is the deadline for requests to be included on the agenda for the Qualification Review Meeting on April 27th.</p> <p>If you were approved to initiate a new task book, please send a copy of the task book cover sheet to AzRedCards@dffm.az.gov. IQS, IROC, or your Red Card will not be updated with the new trainee position until the Cover Page is received.</p>
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