

**Single Audit Certification Form  
Arizona State Forestry**

**Fiscal Year Ended:** \_\_\_\_\_

Arizona State Forestry and federal grant subrecipients are subject to the requirements of the Arizona Revised Statutes, ARS 35-181.03, and the Federal Office of Management and Budget (OMB) and Code of Federal Regulations, 2 CFR Part 200 subpart F, regarding completion of Single Audits. These require monitoring of state and federal award subrecipients (subgrantees), determination of whether they have met the audit requirements, and whether they are in compliance with state and federal laws and regulations.

Based on these requirements, we are requesting that you check the following paragraph that pertains to your organization, provide all appropriate documentation regarding your organization's compliance with the audit requirements, sign and date the form, and return the completed form to our address below within thirty days of receipt.

Additional information about Single Audit Requirements:

Arizona Revised Statutes: <https://www.azleg.gov/arstitle/>  
Code of Federal Regulations: <http://www.eCFR.gov>  
Federal Audit Clearinghouse: <https://harvester.census.gov/facweb>

Select one:

1. \_\_\_\_\_ We have completed a Single Audit for the fiscal year referenced above and completed the required reporting. A copy of the audit report and a schedule of the programs by major program are enclosed. (If material exceptions were noted, please enclose a copy of the responses and corrective actions taken.)
2. \_\_\_\_\_ We have already provided Arizona State Forestry a copy of the Single Audit for fiscal year referenced above. The audit report and schedule of the programs by major program were previously submitted to \_\_\_\_\_
3. \_\_\_\_\_ We expect our Single Audit for the fiscal year referenced above to be completed by \_\_\_\_\_. A copy of our audit report and schedule of the programs will be forwarded to Arizona State Forestry within 30 days of receipt of the report.
4. \_\_\_\_\_ We are not required to complete a Single Audit for the fiscal year referenced above because:  
\_\_\_\_\_ We expend less than \$250,000 in total state awards annually.  
\_\_\_\_\_ We expend less than \$750,000 in total federal awards annually.  
(A threshold of \$500,000 applies to fiscal years that began before 12/26/2014)  
\_\_\_\_\_ Other (please explain): \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**AZ Forestry Grant Number(s):** \_\_\_\_\_

**Organization Fiscal Year Ends:** \_\_\_\_\_ (mm/dd/yyyy)

**Type or Print Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Return completed form to:

Arizona State Forestry  
Grant Audit Coordinator  
1110 West Washington, Suite 500  
Phoenix, Arizona 85007