

Procurement Unit Leader Trainee (PROC Trainee)

Name: _____ Home Agency: _____

Requesting Review by the Qualification Committee on: _____
(DATE)

Current Qualification as an Equipment Time Recorder (EQTR) is required to initiate a PROC Task book.

- EQTR qualification was certified on: _____
(MM/YY)

SUBMIT THE FOLLOWING DOCUMENTATION:

Training Certificates:

- ICS-100 Introduction to ICS
- ICS-200 ICS for Single Resources and Initial Action Incidents
- IS-700 NIMS: An Introduction

Fire Experience:

- Fire Experience Logs through the end of last year

Position Task Book:

- PROC Task Book Cover Sheet Issued by your Home Agency. If approved, the initiation date for your task book will be the date of the committee meeting.

- Upload the required documents in IQS or send by email to: AzRedCards@dffm.az.gov

Send an email to AzRedCards@dffm.az.gov to have your name added to the agenda for the State Committee Meeting. The deadline is posted in the Local News section on the IQSweb login page. Attach your documents in IQS or email them with your request.